



After-Hours are 5:01 pm – 7:59 am, all weekends, and all holidays.

Building Entry & Access

Each after-hours user must scan themselves into the building. Doors are **NOT** to be held open for anyone including anyone from your group. The front door and Sample Preparation Laboratory (SIF 103, SIF 104) doors are not to be held open after hours. Any doors left open will alert Plant Protection and ISU Campus Police.

Those granted after-hours privilege will not bring unauthorized individuals on-site, including into the vestibule, hallways, laboratories, or equipment cells.

You will not be allowed to access the SIF without your badge.

Safety & Security

We encourage you to add Ames Laboratory Plant Protection (515-294-3483) and ISU Campus Police (515-294-4428) to your cell phone.

No hazardous tasks are to be performed at the SIF after-hours. Refer to Ames Laboratory Industrial/General Safety Program Manual 10200.002 Section 5.19 for complete information on working alone. If you believe you will be performing hazardous work you must first discuss with SIF Senior staff at least 24 hours in advance of your after-hours appointment.

Follow the appropriate information for incidents and emergencies as posted on the Safety Board in the main hallway.

Staff Support

No staff support is available after hours. If staff is present, those who request substantial help will be charged regular beam and labor hour rates.

Limited phone support is available. You are expected to be able to troubleshoot equipment issues.

Any instrument or sample issue that cannot be handled remotely will end the session. Follow complete provided instructions for troubleshooting and reporting issues.

Egregious errors or violations of any after-hours conditions could result in loss of privilege at the discretion of SIF Senior Staff.